

# Prairie du Chien Area School District

**Innovation for Success™**

## REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **July 9, 2018** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

### I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

#### Present BOE Members:

Nick Gilberts

Tom Peterson

Michael Higgins, Jr.

Cassie Hubanks

Lonnie Achenbach

Lynn O'Kane

#### Absent BOE Members:

Kyle Kozelka

### II. PLEDGE OF ALLEGIANCE

### III. ADOPTION OF AGENDA

Motion by Higgins, Jr. and seconded by Gilberts to accept Agenda. Passed unanimously with all in favor.

### IV. SPECIAL GUEST SPEAKERS

### V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

#### A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

#### B. Approval of Minutes

1. 06.11.18 Finance Committee Meeting
2. 06.11.18 Regular Board Meeting
3. 06.25.18 Committee of the Whole Meeting

C. Personnel

1. Resignation
  - a) Jessica Kreis-Middle School Gymnastics
2. Approval
  - a) Naomi Huffman-High School Social Studies
  - b) Laci Saint-High School Wrestling Cheer Coach

D. Youth Options (if any)

Motion by Gilberts and seconded by Higgins, Jr. to pass Consent Agenda and move Naomi Huffman to Closed Session. Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 07.23.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room
2. 08.13.18 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
3. 08.13.18 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
4. 08.27.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room

B. Information Items

1. 07/14/18 WASB 2018 Summer Leadership Institute-Green Bay
2. 11/2018 WASB Legislative Advocacy Conference
3. 01.23-25.2019 98th WI State Education Convention -Milwaukee
4. Feb 2019 WASB 2019 Legal & Human Resources Conference

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation -

*Construction Updates:*

- *We continue to work at meeting timelines and keeping costs down as we approach the end of our project.*
- *Things are being completed DAILY, and we look to be ready to go at the start of the school year.*

*Community:*

- *Attended the monthly Healthy Roots meeting at the County Building.*
  - *Looking to engage and inform people on how we can partner to create a healthier community.*

- *Reaching out to other school districts to help engage in this process.*
- *I have been approached and accepted to be on the Opportunity Center's Board.*
  - *This will be a great way for us to engage in projects that help our students.*
- *Continue to work with Driftless Development to find ways to grow our economic infrastructure.*

*Food Service:*

- *Continuing to work on corrective actions from our Food Service Audit.*
- *Worked through past due accounts, and developed guidelines on when to go to small claims to recover our lost revenue.*
- *Planning for the upcoming school year with Mr. Zeeh.*
- *Serving free meals in Summer School.*

*Financials:*

- *Finished Teacher pay updates for the 2018-19 School Year.*
- *Continuing to work through facilities needs.*
  - *Furnishings*
  - *Maintenance*
  - *Equipment*
- *Having Principals get a detailed plan for teacher training and curriculum costs (in order to accurately budget for the upcoming year).*
- *Analyzing the costs of Summer School vs. Earned Revenue.*

**B. Community Connections and Celebrations**

1. **Katie/Mark Forsythe: Donation for the Prairie du Chien High School students to attend the UW Health Clinical Simulation Program at the University of Wisconsin-Madison Campus. Great opportunity for our students interested in the health program to visit UW Madison. ( A date will be determined for our students in the 18-19 school year.)**

**IX. OLD BUSINESS (action if appropriate)**

**X. NEW BUSINESS (action if appropriate)**

- A. Any items removed from Consent Agenda for further discussion  
Item Moved to Closed Session**
- B. Athletic Hall of Fame Wall**

Motion by Hubanks and seconded by O’Kane to approve the Athletic Hall of Fame Wall. Passed unanimously with all in favor.

**C. Approval of Annual School District Notices -**

1. **School Academic Standards:**  
State law requires each School Board to identify the academic standards that will be in effect for the school year. Proposed language:

*The Prairie du Chien Area School District follows the state standards as adopted by the State of Wisconsin Department of Public Instruction as an outline of base expectations. The related accountability and testing is conformed to as appropriate to be in compliance with all state and federal laws. Where appropriate, classroom materials have been aligned to the Common Core Standards. The Common Core Standards are only an outline of base expectations; the district strives to exceed these standards in all areas of school offerings.*

Motion by Gilberts and seconded by Hubanks to approve Annual School District Notices.  
Passed unanimously with all in favor.

**D. 2018-19 Milk and Fuel Bids**

Motion by Higgins, Jr. and seconded by O'Kane to approve 2018-19 Milk and Fuel Bids.  
Passed unanimously with all in favor.

**E. Prepare Annual Charter School Report for Submission**

1. Annually, each School Board that has authorized one or more charter schools is required to submit to the State Superintendent and to the Legislature a report that includes:
  - a) An identification of each charter school operating under contract with it, each charter school that operated under a contract with it but had its contract non renewed or revoked or that closed, and each charter school under contract with it that has not yet begun to operate.
  - b) The academic and financial performance of each board-authorized charter school.
  - c) An audited financial statement identifying the amount of certain operating costs that the School Board incurred related to its duties as an authorizing entity.
  - d) The services the School Board provided to the charter schools under contract with the Board and an itemized accounting of the cost of the services. s. 118.40(3m)(f)

**F. Adopted Academic Standards 2018-19**

1. The standards are required to cover mathematics, science, reading and writing, geography, and history.  
s. 120.12(13)

Motion by O'Kane and seconded by Higgins, Jr. to approve the Charter School Report.  
Passed unanimously with all in favor.

**G. Discussion and Possible Action on Co-Curricular Practice Times**

Discuss again in August.

- H. Grants & Donations read into record and approved (if any)
- I. Student Travel (if any)
- J. Committee Meeting Reports by Board members (action if appropriate)
  - 1. Committee of the Whole
  - 2. Finance
  - 3. Legislative Advocacy
- K. Parking Lot (Items for future agenda)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion by Achenbach and seconded by Gilberts to go into Closed Session at 7:02 p.m.  
Passed by roll call with all in favor.

Present BOE Members:

YES: Hubanks

YES: Higgins, Jr.

YES: Peterson

YES: O'Kane

YES: Achenbach

YES: Gilberts

A. Dean of Students

B. District Administrator's Compensation 2018-19

XII. RETURN TO OPEN SESSION

Motion by Hubanks and seconded by Gilberts to return to Open Session at 8:32 p.m.  
Passed unanimously with all in favor.

**XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).**

A. No Action

B. Motion by Hubanks and seconded by Higgins, Jr. to hire Naomi Huffman - HS  
Social Studies. Passed 4-2. (Achenbach, Peterson Dissent)

**XIV. ADJOURNMENT**

Motion by Gilberts and seconded by O'Kane to adjourn meeting at 8:34 p.m. Passed  
unanimously with all in favor. Meeting Adjourned.

  
President

Notes taken by Robert Smudde